

## NOTICE OF ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN THAT** the Sixteenth Annual General Meeting (16<sup>th</sup> AGM) of UEM Sunrise Berhad (the Company) will be held virtually and broadcasted live from Boardroom, Level U6, Block C5, Solaris Dutamas, No. 1, Jalan Dutamas 1, 50480 Kuala Lumpur (Broadcast Venue) via <a href="https://meeting.boardroomlimited.my">https://meeting.boardroomlimited.my</a> on Thursday, 6 June 2024 at 10.00 a.m. for the following business:

#### **AGENDA**

#### **Ordinary Business**

- 1. To receive the Audited Financial Statements for the financial year ended 31 December 2023 together with the Reports of the Directors and Auditors thereon.
- 2. To re-elect Ms Christina Foo, who retires in accordance with Article 93 of the Company's Constitution and, being eligible, has offered herself for re-election.

**Ordinary Resolution 1** 

Mr Poh Ying Loo retires by rotation as Director in accordance with Article 93 of the Company's Constitution at the conclusion of this 16<sup>th</sup> AGM.

- 3. To re-elect the following Directors, who retire in accordance with Article 100 of the Company's Constitution and, being eligible, have offered themselves for re-election:
  - (i) YBhg Datuk Hisham Hamdan
  - (ii) Mr Reagan Chan Chung Cheng
  - (iii) YBhg Dato' Sr. Azmar Talib

Ordinary Resolution 2 Ordinary Resolution 3 Ordinary Resolution 4

4. To approve the Directors' fees and the payment thereof to the Directors for the period from 7 June 2024 until the next AGM of the Company, to be payable on a quarterly basis as follows:

	Non-Executive Chairman		Non-Executive Director/Member	
Directors' Fees/ person	Per Quarter (RM)	Per Annum (RM)	Per Quarter (RM)	Per Annum (RM)
Board	60,000	240,000	37,500	150,000
Audit Committee	12,500	50,000	7,500	30,000
Other Board Committees	9,000	36,000	6,000	24,000

**Ordinary Resolution 5** 

5. To approve the payment of Directors' benefits (excluding Directors' fees) to the Non-Executive Chairman and Non-Executive Directors based on the following table of benefits and remuneration for the period from 7 June 2024 until the next AGM of the Company:

Description	Directors' remuneration/benefits	
Offsite allowance will be paid to Directors for the following:  (i) Attending meetings with Government representatives or third parties such as consultants, bankers and advisors on behalf of the Company; or  (ii) Visiting project and/or reference sites to advise management and/or the Company.	RM1,000 per day	
Meeting allowance for ad-hoc or temporary Board Committees established for specific purposes.	(i) Chairman of committee - RM2,000 per meeting (ii) Member of committee - RM1,000 per meeting	
Discount for purchase of property by Directors, which is the same policy applied for employees.	<ul> <li>(i) Up to 10% discount will be given once in 5 years for residential property; and</li> <li>(ii) For subsequent purchase of residential property within 5 years' period or any non-residential property purchase, up to 3% discount will be given.</li> </ul>	
Benefits for Chairman: (i) Car allowance (ii) Car maintenance, fuel and other claimable benefits	(i) RM3,400 per month (ii) Up to RM32,100 per annum	Ordinary Resolution

6. To appoint Messrs Ernst & Young PLT as Auditors and to authorise the Directors to fix their remuneration.

**Ordinary Resolution 7** 

7. To transact any other business for which due notice shall have been given.

**NOTICE IS HEREBY GIVEN THAT** for the purpose of determining a member who shall be entitled to attend this 16<sup>th</sup> AGM, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd. in accordance with the provisions under Article 65 of the Company's Constitution and Section 34(1) of the Securities Industry (Central Depositories) Act 1991 to issue a General Meeting Record of Depositors (ROD) as at 30 May 2024. Only a depositor whose name appears on the ROD as at 30 May 2024 shall be entitled to attend this 16<sup>th</sup> AGM or appoint a proxy(ies) to attend, participate, speak and vote on his/her behalf.

By Order of the Board

**LIEW IRENE** (SSM PC No. 201908001893) (MAICSA 7022609) **WONG LEE LOO** (SSM PC No. 201908001993) (MAICSA 7001219) Company Secretaries

Kuala Lumpur 30 April 2024

#### NOTES:

# 1. REMOTE PARTICIPATION AND ELECTRONIC VOTING, PROXY AND/OR CORPORATE REPRESENTATIVES

- 1.1 The Company's 16<sup>th</sup> AGM will be conducted **virtually** through live streaming from the Broadcast Venue using the remote participation and electronic voting (RPEV) facilities provided via <a href="https://meeting.boardroomlimited.my">https://meeting.boardroomlimited.my</a>. Kindly refer to the procedures provided in the Administrative Notes for the 16<sup>th</sup> AGM to register, participate and vote remotely via the RPEV facilities.
- 1.2 The main and only venue for the 16th AGM is the Broadcast Venue which is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 (the Act) and Article 70 of the Constitution of the Company that require the Chairman of the meeting to be present at the main venue of the meeting. No shareholders/proxies/corporate representatives should be physically present nor admitted at the Broadcast Venue on the day of the meeting.
- 1.3 Shareholders may submit questions to the Board of Directors in advance prior to the 16th AGM via the Share Registrars' website, Boardroom Smart Investor Portal at <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> or email to the Company's Investor Relations at <a href="irr@uemsunrise.com">irr@uemsunrise.com</a> in relation to the agenda items for the 16th AGM no later than 10.00 a.m. on Friday, 31 May 2024. Shareholders may pose questions via real time submission of typed texts at <a href="https://meeting.boardroomlimited.my">https://meeting.boardroomlimited.my</a> during live streaming of the 16th AGM.
- 1.4 Every member including authorised nominees as defined under the Securities Industry (Central Depositories) Act, 1991 (Central Depositories Act) and authorised nominees defined under the Central Depositories Act which are exempted from compliance with the provisions of subsection 25A(1) of the Central Depositories Act (Exempt Authorised Nominees) which hold ordinary shares in the Company for multiple beneficial owners in one securities account (Omnibus Account), is entitled to appoint another person as his/her proxy to exercise all or any of his/her rights to attend, participate, speak and vote instead of him/her at the AGM and that such proxy need not be a member.
- 1.5 Where a member appoints more than one (1) proxy, the appointment shall be invalid unless he/she specifies the proportion of his/her shareholdings to be represented by each proxy.

- 1.6 The instrument appointing a proxy (Form of Proxy) shall be in writing under the hand of the member or his/her attorney duly authorised in writing or, if the member is a corporation, shall either be executed under its common seal or under the hand of two (2) authorised officers, one of whom shall be a director, or in the case of a sole director, by that director in the presence of a witness who attests the signature or of its attorney duly authorised in writing.
- 1.7 The Form of Proxy duly completed must be deposited at the Share Registrars' office, Boardroom Share Registrars Sdn. Bhd. at 11th Floor, Menara Symphony, No. 5, Jalan Professor Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan not less than forty-eight (48) hours before the time of holding the AGM. The proxy appointment may also be lodged electronically through the Share Registrars' website, Boardroom Smart Investor Portal at <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> not less than forty-eight (48) hours before the time of holding the AGM.
- 1.8 If the Form of Proxy is submitted without any instruction as to how the proxy shall vote, the proxy will vote in his/her discretion. Any alteration to the Form of Proxy must be initialled. If no name is inserted in the space provided for the name of your proxy, the Chairman of the Meeting will act as your proxy.
- 1.9 Pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions set out in the Notice are to be voted on a poll.

# 2. AUDITED FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2023

The Audited Financial Statements are laid in accordance with Section 340(1)(a) of the Act for discussion only under Agenda item 1 and do not require shareholders' approval. Hence, this item is not put forward for voting.

## 3. ORDINARY RESOLUTIONS 1, 2, 3 AND 4 – RE-ELECTION OF DIRECTORS

3.1 The Nominations & Remuneration Committee (NRC) has considered the performance, contribution and competencies of each of the retiring Directors and has also assessed the retiring Directors against the Company's fit and proper criteria as well as independence of the Independent Non-Executive Director (INED) seeking re-election.

- 3.2 Based on the results of the Board Effectiveness Assessment (BEA) conducted for the financial year ended 31 December 2023 as well as the assessment of new appointment, the performance, contribution and competencies of each of the retiring Directors was found to be satisfactory.
- 3.3 The retiring Directors also provided the fit and proper declarations in the prescribed form in accordance with the Fit and Proper Policy of the Company. Based on the assessment and evaluation carried out by NRC, the retiring Directors satisfied the Company's fit and proper criteria with regard to:
  - (a) Probity, reputation, personal and financial integrity
  - (b) Experience and competency
  - (c) Time and commitment
- 3.4 The retiring INED has also fulfilled the independence criteria set out in the Main Market Listing Requirements of Bursa Malaysia Securities Berhad and other independence criteria applied by the Company.
- 3.5 The Board has endorsed the NRC's recommendation to seek shareholders' approval for the reelection of the retiring Directors and the Board's statements of support are set out in the Statement Accompanying Notice of AGM. The retiring Directors had abstained from deliberations and decisions on their re-election at the NRC and Board meetings.
- 3.6 The details and profiles of the Directors who are standing for reelection at the 16<sup>th</sup> AGM are provided in the Board of Directors' Profile section in the Company's Integrated Annual Report 2023.

- 4. DIRECTORS' FEES AND BENEFITS PAYABLE TO THE NON-EXECUTIVE CHAIRMAN AND NON-EXECUTIVE DIRECTORS
- 4.1 Pursuant to Section 230(1) of the Act, the shareholders' approval shall be sought for the Directors' fees and benefits in the following resolutions:
  - (a) **Ordinary Resolution 5** on payment of Directors' fees to the Directors for the period from 7 June 2024 until the next AGM of the Company on a quarterly basis; and
  - (b) Ordinary Resolution 6 on payment of Directors' benefits (excluding Directors' fees) to the Non-Executive Chairman and Non-Executive Directors for the period from 7 June 2024 until the next AGM of the Company.
- 4.2 The Company's Remuneration Policy for Directors and Senior Management sets out the procedures in determining the remuneration for the Directors. It provides that the NRC shall periodically review the remuneration framework of the Directors. As the Directors' fees were unchanged since the financial year 2012, NRC has in 2024 conducted a review on the Directors' fees and assessed based on an internal benchmarking of the Directors' fees against a comparison pool of companies within the real estate industry.
- 4.3 The Board approved the NRC's recommendation for the Directors' remuneration with the proposed fee increase for Non-Executive Directors and Board Committees other than Audit Committee, based on the fee structure below:

	Current Fees Per Annum from 8 June 2023 to 6 June 2024 (RM)		Proposed Fees Per Annum from 7 June 2024 until the next AGM of the Company (RM)	
Directors' Fees/	Non- Executive Chairman	Non- Executive Director/ Member	Non- Executive Chairman	Non- Executive Director/ Member
Board	210,000	108,000	240,000	150,000
Audit Committee	50,000	30,000	50,000 No Change	30,000 No Change
Other Board Committees	25,000	15,000	36,000	24,000

4.4 The Directors' benefits remained unchanged as per the benefits approved at the last AGM held on 7 June 2023, save for the reinstatement of the offsite allowance of RM1,000 per day as reviewed and agreed by the NRC and Board of the Company given the improved Company's performance. The said allowance was last approved at the AGM held on 9 July 2020 in respect of meeting attendance with Government representatives or third parties such as consultants, bankers and advisors and for visiting project and/or reference sites and was not tabled for shareholders' approval for the past three (3) years from 2021 to 2023.

- 4.5 The benefits for the Non-Executive Chairman serve as a unique feature of the Company to attract and retain leadership for the Board and are given in recognition of the significant role in leadership and oversight including the wide-ranging scope of responsibilities expected of the position.
- 4.6 UEM Group Berhad waived all fees and allowances for services to be rendered by Datuk Hisham Hamdan and Mr Reagan Chan Chung Cheng as Non-Executive Chairman and Non-Executive Director of the Company, respectively, since their date of appointment to the Board on 1 July 2023, in accordance with Khazanah Nasional Berhad's internal policy.

# 5. ORDINARY RESOLUTION 7 – APPOINTMENT OF AUDITORS AND AUDIT FEES

- 5.1 The Audit Committee had, at its meeting held on 19 March 2024, conducted an annual assessment of the suitability and independence of the external auditors, Messrs Ernst & Young PLT.
- 5.2 In its assessment, the Audit Committee considered several factors which include the following:
  - (a) Adequacy of experience and resources provided to the Group by the external auditors and the level of knowledge, capabilities and experience of the professional staff assigned to the audit;
  - (b) Quality of performance and level of engagement with the Audit Committee and the Group based on feedback obtained via assessment questionnaires from the Company's personnel who had substantial contact with the external audit team throughout the year;
  - (c) Ability to provide constructive observations, implications and recommendations in areas requiring improvements;
  - (d) Appropriateness of audit approach and the effectiveness of audit planning;
  - (e) Ability to perform audit work within agreed timeframe; and
  - (f) Independence and objectivity of the external auditors when interpreting standards/policies adopted by the Company and the level of non-audit services rendered by the external auditors.

- 5.3 Being satisfied with the performance, technical competency, audit approach as well as audit independence of Messrs Ernst & Young PLT, the Audit Committee has recommended the appointment of Messrs Ernst & Young PLT as external auditors of the Company for the financial year ending 31 December 2024.
- 5.4 The Board had, at its meeting held on 29 March 2024, endorsed the Audit Committee's recommendation for the shareholders' approval to be sought at the 16<sup>th</sup> AGM on the appointment of Messrs Ernst & Young PLT as external auditors of the Company for the financial year ending 31 December 2024 in accordance with Section 340(1)(c) of the Act.
- 5.5 The Board is also seeking shareholders' approval to authorise the Directors to fix the remuneration of the external auditors for the financial year ending 31 December 2024 in accordance with Section 274(1)(a) of the Act.

#### 6. PERSONAL DATA PRIVACY

By submitting a Form of Proxy or an instrument appointing a representative(s) to attend, participate, speak and vote at the AGM and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the AGM (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the Purposes), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/ or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

# STATEMENT ACCOMPANYING NOTICE OF ANNUAL GENERAL MEETING (AGM)

(PURSUANT TO PARAGRAPH 8.27(2) OF THE MAIN MARKET LISTING REQUIREMENTS OF BURSA MALAYSIA SECURITIES BERHAD)

The details of the Directors who are standing for re-election at the 16th AGM are provided in the Board of Directors' Profile section in the Integrated Annual Report 2023.

Based on the Nominations & Remuneration Committee's review, the Board found that the performance, contribution and competencies of the following retiring directors in the discharge of their duties assessed during the Board Effectiveness Assessment (BEA) for the financial year 2023, as well as from the assessment of new appointment and their fit and proper criteria, were satisfactory, salient details as below:

#### 1. Ms. Christina Foo

She has contributed effectively to the Board's deliberations. She has demonstrated utmost diligence, commitment and integrity, particularly as Audit Committee Chairperson. She brings extensive experience as a certified accountant and consultant to the Board. She has served on the Board for 5 years 4 months as at 22 March 2024 since the date of her appointment as Independent Non-Executive Director on 23 November 2018.

#### 2. Datuk Hisham Hamdan

He has contributed effectively to the Board's deliberation. He has demonstrated his leadership, diligence and commitment as Board Chairman. He brings his extensive expertise and experience in investments (profit & loss responsibility), corporate finance, strategy and business development, and investment banking to the Board. He has served on the Board for 8½ months as at 22 March 2024 since the date of his appointment as Non-Independent Non-Executive Chairman on 1 July 2023.

#### 3. Mr. Reagan Chan Chung Cheng

He has contributed effectively to the Board's deliberations. He has demonstrated his corporate finance and investment savviness, diligence and commitment, particularly to his role as member of Board Governance & Risk Committee and Board Development Committee. He brings extensive experience to the Board in the area of private equity, investments and corporate finance. He has served as Non-Independent Non-Executive Director for 8½ months as at 22 March 2024 since the date of his appointment on 1 July 2023.

#### 4. Dato' Sr. Azmar Talib

He has over 40 years of working experience covering real estate, construction as well as banking and project turnaround. He brings invaluable industry expertise in the areas of township planning, real estate operations and construction as well as insights and leadership in real estate sector including commercial real estate to the Board. He has served as Independent Non-Executive Director for 11 days as at 22 March 2024 since the date of his appointment on 11 March 2024.

The retiring Directors have abstained themselves from deliberation and decision by the Board on their respective re-election. The Board upon due deliberation, resolved to support and approve the proposed re-election of Ms Christina Foo, Datuk Hisham Hamdan, Mr Reagan Chan Chung Cheng and Dato' Sr. Azmar Talib to be tabled at the 16<sup>th</sup> AGM of the Company, as recommended by the Nominations & Remuneration Committee.

No individual is seeking election as a Director at the 16th AGM.

## FORM OF PROXY

## **UEM SUNRISE BERHAD**

Registration no. 200801028815 (830144-W) (Incorporated in Malaysia)



I/We	NRIC/Company No				
of_					
being a member of UEM Sunrise Berhad ("the					
Full Name (in Block Letters)	NRIC/Passport No.	Proportion	Proportion of Shareholdings		
		No. of Sh		%	
Address					
Email Address					
Mobile Phone No.					
and/or failing him/her					
Full Name (in Block Letters)	NRIC/Passport No.	Proportion	n of Shar	eholdings	
		No. of Sh	ares	%	
Address					
Email Address					
Mobile Phone No.					
No. 1, Jalan Dutamas 1, 50480 Kuala Lumpur (I at 10.00 a.m. or at any adjournment thereof.	virtually and broadcasted live from Boardroom, Lev Broadcast Venue) via				

#### NOTES

- The Company's 16<sup>th</sup> AGM will be conducted virtually through live streaming from the Broadcast Venue using the remote participation and electronic voting (RPEV) facilities provided via <a href="https://meeting.boardroomlimited.my">https://meeting.boardroomlimited.my</a>. Kindly refer to the procedures provided in the Administrative Notes for the 16<sup>th</sup> AGM to register, participate and vote remotely via the RPEV facilities.
- 2. The main and only venue for the 16th AGM is the Broadcast Venue which is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 (the Act) and Article 70 of the Constitution of the Company that require the Chairman of the meeting to be present at the main venue of the meeting. No shareholders/proxies/corporate representatives should be physically present nor admitted at the Broadcast Venue on the day of the meeting.
- 3. Shareholders may submit questions to the Board of Directors in advance prior to the 16th AGM via the Share Registrars' website, Boardroom Smart Investor Portal at <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> or email to the Company's Investor Relations at <a href="ir@uemsunrise.com">ir@uemsunrise.com</a> in relation to the agenda items for the 16th AGM no later than 10.00 a.m. on Friday, 31 May 2024. Shareholders may pose questions via real time submission of typed texts at <a href="https://meeting.boardroomlimited.my">https://meeting.boardroomlimited.my</a> during live streaming of the 16th AGM.
- 4. Every member including authorised nominees as defined under the Securities Industry [Central Depositories] Act, 1991 [Central Depositories Act] and authorised nominees defined under the Central Depositories Act which are exempted from compliance with the provisions of subsection 25A(1) of the Central Depositories Act [Exempt Authorised Nominees] which hold ordinary shares in the Company for multiple beneficial owners in one securities account [Omnibus Account], is entitled to appoint another person as his/her proxy to exercise all or any of his/her rights to attend, participate, speak and vote instead of him/her at the AGM and that such proxy need not be a member.

- Where a member appoints more than one (1) proxy, the appointment shall be invalid unless he/she specifies the proportion of his/her shareholdings to be represented by each proxy.
- 6. The instrument appointing a proxy (Form of Proxy) shall be in writing under the hand of the member or his/her attorney duly authorised in writing or, if the member is a corporation, shall either be executed under its common seal or under the hand of two (2) authorised officers, one of whom shall be a director, or in the case of a sole director, by that director in the presence of a witness who attests the signature or of its attorney duly authorised in writing.
- 7. The Form of Proxy duly completed must be deposited at the Share Registrars' office, Boardroom Share Registrars Sdn. Bhd. at 11th Floor, Menara Symphony, No. 5, Jalan Professor Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan not less than forty-eight [48] hours before the time of holding the AGM. The proxy appointment may also be lodged electronically through the Share Registrars' website, Boardroom Smart Investor Portal at <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> not less than forty-eight [48] hours before the time of holding the AGM.
- 8. If the Form of Proxy is submitted without any instruction as to how the proxy shall vote, the proxy will vote in his/her discretion. Any alteration to the Form of Proxy must be initialled. If no name is inserted in the space provided for the name of your proxy, the Chairman of the Meeting will act as your proxy.
- Pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions set out in the Notice are to be voted on a poll.

#### PERSONAL DATA PRIVACY

By submitting a Form of Proxy or an instrument appointing a representative(s), the member accepts and agrees to the personal data privacy terms set out in the Notice of AGM dated 30 April 2024.

Fold Here

#### The Share Registrars' Office

Boardroom Share Registrars Sdn. Bhd. 11<sup>th</sup> Floor, Menara Symphony No. 5, Jalan Professor Khoo Kay Kim Seksyen 13 46200 Petaling Jaya Selangor Darul Ehsan Malaysia

STAMP

Fold Here

# ADMINISTRATIVE NOTES FOR THE 16<sup>TH</sup> ANNUAL GENERAL MEETING (AGM)

#### 1. Date, Time and Venue of AGM

**16**<sup>th</sup> **Annual General Meeting Date** Thursday, 6 June 2024

Time 10.00 a.m.
Venue Broadcast Venue

**UEM Sunrise Berhad** 

Boardroom, Level U6, Block C5,

Solaris Dutamas, No. 1, Jalan Dutamas 1,

50480 Kuala Lumpur

#### Online Meeting Platform

Remote Participation and Electronic Voting (RPEV)

facilities via meeting platform website at

https://meeting.boardroomlimited.my provided by the Poll Administrator, Boardroom Share Registrars Sdn. Bhd.

#### 2. Virtual Meeting

- 2.1 The Company's 16th AGM will be conducted virtually through live streaming from the Broadcast Venue using the above RPEV facilities. The Company will continue to leverage technology which supports meaningful engagement between the Board/management and shareholders of the Company.
- 2.2 The main and only venue for the 16th AGM is the Broadcast Venue which is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 and Article 70 of the Constitution of the Company that require the Chairman of the meeting to be present at the main venue of the meeting. No shareholders/proxies/corporate representatives should be physically present nor admitted at the Broadcast Venue on the day of the meeting.
- 2.3 Shareholders can participate in our virtual AGM by registering online via the Boardroom Smart Investor Portal (BSIP) website at <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a>.
- 2.4 With the RPEV facilities, you may exercise your right as a shareholder of the Company to participate (and pose questions to the Board and management of the Company) and vote at the 16th AGM.
- 2.5 No recording or photography of the meeting proceedings is allowed without the prior written permission of the Company.
- 2.6 For the virtual AGM, the Company is guided by the revised Guidance Note and FAQs on the Conduct of General Meetings for Listed Issuers issued by Securities Commission Malaysia on 7 April 2022 including any further revision thereto issued from time to time.

#### 3. Gift Policy

3.1 There will be strictly **NO DISTRIBUTION** of door gifts or vouchers for shareholders/proxies/corporate representatives who register, attend or participate at the meeting.

#### 4. Remote Participation and Electronic Voting (RPEV)

- 4.1 Please note that all members including (i) individual members; (ii) corporate shareholders; (iii) authorised nominees; and (iv) exempt authorised nominees shall use the RPEV facilities to participate and vote remotely at the AGM.
- 4.2 You will be able to view a live webcast of the meeting, ask questions and submit your votes in real time whilst the meeting is in progress.
- 4.3 Kindly follow the steps below to register with BSIP and request for remote participation user ID and password, and usage of the RPEV facilities:

### STEP 1 - REGISTER ONLINE WITH BSIP (for first time registration only)

[Note: If you have already signed up with BSIP, you are not required to register again. You may proceed to Step 2 - Register for RPEV.]

- a. Access website <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> through an internet browser.
- b. Click "Register" to sign up as a user and select the correct account type i.e. "Shareholder" or "Corporate Holder".
- c. Complete registration with all required information. Upload a softcopy of your MyKad/Identification Card (front and back) or Passport in JPEG, PNG or PDF format. For corporate holder, please also attach the authorisation letter. Click "Sign Up".
- d. You will receive an email from BSIP Online for email address verification. Click on "Verify Email Address" from the email received to proceed with the registration.
- e. Once your email address is verified, you will be redirected to BSIP Online for verification of your mobile number. Click on "Request OTP Code" and an OTP Code will be sent to the registered mobile number. You will need to enter the OTP Code and click "Enter" to complete the process.
- f. Once your mobile number is verified, registration of your new BSIP account will be pending for final verification.
- g. An email will be sent to you within one (1) business day informing on the approval of your BSIP account. You can login at <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> with the email address and password that you provided during registration to proceed with the next step.

#### STEP 2 - REGISTER FOR RPEV

[Note: Registration for remote access will open on Tuesday, 30 April 2024 until such time before the poll voting session ends at the 16th AGM on Thursday, 6 June 2024.]

#### For Individual and Corporate Shareholders

- Login to <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> using your User ID (registered email address) and password.
- Select "UEM SUNRISE BERHAD SIXTEENTH (16<sup>TH</sup>) ANNUAL GENERAL MEETING" from the list of Corporate Meeting Event and click "Enter".
- Click on "Register for RPEV".
- Read and agree to the Terms & Conditions by clicking "Next".
- Enter your CDS Account Number and click "Submit" to complete your registration.

#### For Corporate Shareholders, Authorised Nominees and Exempt Authorised Nominees (via email)

- Write in to <u>BSR.Helpdesk@boardroomlimited.com</u> by providing the name of shareholder, CDS Account Number **accompanied** with the Certificate of Appointment of Corporate Representative or proxy form for the registration.
- Please provide a copy of Corporate Representative's MyKad/Identification Card (front and back) or Passport in JPEG, PNG or PDF format as well as his/her email address.
- a. You will receive a notification from Boardroom Share Registrars Sdn. Bhd. that your request has been received and is being verified.
- b. Upon system verification against the General Meeting ROD as at 30 May 2024 and final verification by the appointed Scrutineers, you will receive an email from Boardroom Share Registrars Sdn. Bhd. on **5 June 2024** indicating whether your registration for RPEV has been approved or rejected.
- c. You will also receive your remote access user ID and password along with the email from Boardroom Share Registrars Sdn. Bhd. if your registration is approved.
- d. If your registration is rejected, a rejection note will be provided to you by email.

#### **STEP 3 - LOGIN TO ONLINE MEETING PORTAL**

- a. The online meeting portal will be open for login starting from 9.00 a.m. on Thursday, 6 June 2024.
- b. The meeting platform can be accessed via one of the following:
  - Launch Lumi AGM by scanning the QR Code provided in the email notification received after successful registration; or
  - Access to Lumi AGM web portal via website <a href="https://meeting.boardroomlimited.my">https://meeting.boardroomlimited.my</a>.
- c. Enter the Meeting ID Number and sign in with the user ID and password provided in the confirmation email from Boardroom Share Registrars Sdn. Bhd.
- d. The confirmation email from Boardroom Share Registrars Sdn. Bhd. will also guide you on how to submit questions and vote.
- e. The messaging/submit question tab will be disabled when the Chairman announces the closure of the Q&A session.
- f. The voting tab will be disabled upon the closure of the poll.
- g. Upon the announcement by the Chairman on the closure of AGM, the live webcast will end.

#### Notes:

- Latest version of internet browsers such as Chrome, Edge, Firefox or Safari are recommended.
- Kindly ensure that you are connected to the internet throughout the AGM.
- The quality of the live webcast and online remote voting is dependent on the bandwidth and stability of the internet connection available at the location of the remote users.
- Please refresh the web browser in the event the proceeding of the meeting does not appear when the meeting starts at 10.00 a.m. on 6 June 2024.
- You may not be able to gain access to the 16th AGM via the RPEV facilities if there is an existing firewall on the device that you are using.

#### 5. Entitlement to participate and vote

- 5.1 For the purpose of determining a member who shall be entitled to attend this 16<sup>th</sup> AGM, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd. in accordance with the provisions under Article 65 of the Company's Constitution and Section 34(1) of the Securities Industry (Central Depositories) Act 1991 to issue a General Meeting Record of Depositors (ROD) as at 30 May 2024.
- 5.2 Only members whose name appears on the ROD as at **30 May 2024** shall be entitled to attend the 16<sup>th</sup> AGM or appoint a proxy(ies) to attend, participate, speak and/or vote on his/her behalf.

#### 6. Poll Voting

- 6.1 The voting will be conducted by poll in accordance with Paragraph 8.29A of Bursa Malaysia Securities Berhad's Main Market Listing Requirements.
- 6.2 The Company has appointed Boardroom Share Registrars Sdn. Bhd. as the **Poll Administrator** to conduct the poll by way of electronic voting (e-Voting) and Commercial Quest Sdn. Bhd. as **Scrutineers** to verify the poll results.
- 6.3 During the AGM, the Chairman will invite the Poll Administrator to brief on the e-Voting housekeeping rules. The online voting session will commence as soon as the Chairman calls for the poll to be opened and until such time when the Chairman announces the closure of the poll.
- 6.4 For the purpose of this AGM, e-Voting will be carried out using personal smart mobile phones, tablets, personal computers or laptons.
- 6.5 The Scrutineers will verify the poll result reports upon closing of the poll session by the Chairman. Thereafter, the Chairman will announce and declare whether the resolutions put to vote were successfully carried or not.

#### 7. Lodgement of Proxy Form

- 7.1 If you are unable to attend the AGM via RPEV facilities, you may appoint a proxy(ies) or Chairman of the meeting as your proxy to vote on your behalf. Such proxy need not be a member.
- 7.2 Please deposit your proxy form with the Share Registrars, Boardroom Share Registrars Sdn. Bhd. at 11th Floor, Menara Symphony, No. 5, Jalan Professor Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan not less than forty-eight (48) hours before the time of holding the AGM. Any alteration to the Form of Proxy must be initialled. The proxy appointment may also be lodged electronically through BSIP website at <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> not less than forty-eight (48) hours before the time of holding the AGM.
- 7.3 If you wish to participate in the meeting yourself, please do not submit any proxy form for the meeting. You will not be allowed to participate in the meeting together with a proxy appointed by you.
- 7.4 If you have submitted your proxy form prior to the meeting and subsequently decide to participate in the meeting yourself, please write in to BSR.Helpdesk@boardroomlimited.com or electronically through BSIP website at https://investor.boardroomlimited.com (as the case maybe) to revoke the appointment of your proxy(ies) at least forty-eight (48) hours before the AGM. On revocation, your proxy(ies) would not be allowed to participate in the meeting. In such event, you should advise your proxy(ies) accordingly.
- 7.5 If shareholders wish to lodge their Form of Proxy electronically, please refer to the procedures below:

### STEP 1 - REGISTER ONLINE WITH BSIP (for first time registration only)

[Note: If you have already signed up with BSIP, you are not required to register again. You may proceed to Step 2 - eProxy Lodgement.]

- a. Access website <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> through an internet browser.
- b. Click "Register" to sign up as a user and select the correct account type i.e. "Shareholder" or "Corporate Holder".
- c. Complete registration with all required information. Upload a softcopy of your MyKad/Identification Card (front and back) or Passport in JPEG, PNG or PDF format. For corporate holder, please also attach the authorisation letter. Click "Sign Up".
- d. You will receive an email from BSIP Online for email address verification. Click on "Verify Email Address" from the email received to proceed with the registration.
- e. Once your email address is verified, you will be redirected to BSIP Online for verification of your mobile number. Click on "Request OTP Code" and an OTP Code will be sent to the registered mobile number. You will need to enter the OTP Code and click "Enter" to complete the process.
- f. Once your mobile number is verified, registration of your new BSIP account will be pending for final verification.
- g. An email will be sent to you within one (1) business day informing on the approval of your BSIP account. You can login at <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> with the email address and password that you provided during registration to proceed with the next step.

#### STEP 2 - ePROXY LODGEMENT

#### For Individual and Corporate Shareholders

- Log in to https://investor.boardroomlimited.com using your User ID (registered email address) and password.
- Select "UEM SUNRISE BERHAD SIXTEENTH (16<sup>TH</sup>) ANNUAL GENERAL MEETING" from the list of Corporate Meeting Event and click "Enter".
- Go to "PROXY" and click on "Submit eProxy Form".
- Select the company you would like to be represented (if more than one) for Corporate Shareholders only.
- Enter your CDS Account Number and number of securities held.
- Select your proxy either the Chairman of the meeting or individual named proxy(ies).
- Read and accept the General Terms & Conditions by clicking "Next".
- Enter the required particulars of your proxy(ies).
- Indicate your voting instructions FOR or AGAINST or ABSTAIN. If no indication is given, your proxy will decide on your votes
  during the meeting.
- Review and confirm your proxy appointment and click "Apply".
- Download or print the eProxy form as acknowledgement.

#### For Authorised Nominees and Exempt Authorised Nominees (via BSIP)

- Log in to <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> using your User ID (registered email address) and password.
- Select "UEM SUNRISE BERHAD SIXTEENTH (16<sup>TH</sup>) ANNUAL GENERAL MEETING" from the list of Corporate Meeting Event and click "Enter".
- Go to "PROXY" and click on "Submit eProxy Form".
- Select the company you would like to be represented (if more than one).
- Proceed to download the file format for "Submission of Proxy Form".
- Prepare the file for the appointment of proxy(ies) by inserting the required data.
- Proceed to upload the duly completed Proxy Appointment file.
- Review and confirm your proxy appointment and click "Submit".
- Download or print the eProxy form as acknowledgement.

Note: If you are the authorised representatives for more than one (1) authorised nominee/exempt authorised nominee/corporate shareholder, kindly click the home button and select "Edit Profile" in order to add company name.

#### 8. Submission of questions for the 16th AGM

- 8.1 Shareholders may submit questions to the Board of Directors in advance prior to the 16<sup>th</sup> AGM via BSIP website at <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> or email to the Company's Investor Relations at <a href="mailto:ir@uemsunrise.com">ir@uemsunrise.com</a> in relation to the agenda items for the 16<sup>th</sup> AGM no later than 10.00 a.m. on Friday, 31 May 2024.
- 8.2 Shareholders may also pose questions via real time submission of typed texts at <a href="https://meeting.boardroomlimited.my">https://meeting.boardroomlimited.my</a> during live streaming of the 16th AGM.

#### 9. Enquiries

9.1 If you have any enquiry prior to the AGM or if you wish to request for technical assistance to participate in the virtual meeting, please contact our Share Registrars during office hours i.e. from 8.30 a.m. to 5.30 p.m. (Mondays to Fridays):

Boardroom Share Registrars Sdn. Bhd. 11<sup>th</sup> Floor, Menara Symphony No. 5, Jalan Professor Khoo Kay Kim Seksyen 13 46200 Petaling Jaya Selangor Darul Ehsan Tel: +603 7890 4700 (Helpdesk)

Fax: +603 7890 4670

Email: BSR.Helpdesk@boardroomlimited.com